

Priority 1: Ensure the best start in life					
Priority Lead: Jane Moore, Director Children and Family Services					
Action plan 2020-21 (updated Oct 2020)	Action ref no	What do we need to do?	Strategic Leads	SMART actions	
1.1 To develop an integrated Early Years Pathway to ensure the needs of vulnerable children are identified	1.1.3	Staff development/resources to increase confidence and competence in making early identifications	Sue Wilson (LCC)	Introduce an appointment model for virtual meetings to enable providers to receive professional advice to support vulnerable children – leading to increase in providers accessing multi-professional drop-ins	
	1.1.4	Identify children at risk of delay through 2 year check information	Sue Wilson (LCC)	Inclusion practitioners provide support for children to maintain their school place in reception classes – leading to a reduction in children coming to early years panel	
				Publish pathway of support across partnership	
				Utilise 2 year check data to contact and support families to access appropriate provision (when checks are resumed)	
1.2 To develop a shared understanding of the importance of the first 1001 Critical Days and school readiness	1.2.2	To deliver a communications campaign to share key messages and resources on 1001 Critical Days with professionals and parents	Rebecca Woollock (LCC)	Training sessions to be delivered to staff across CFS and partners (when COVID alert level is reduced) Training sessions to be delivered to schools/early years settings (when COVID alert level is reduced)	
	1.2.6	To deliver a communications campaign to share key messages and resources around school readiness with professionals and parents	Sue Wilson (LCC)	Comms campaign to promote home learning tools / resources (eg Happy Tiny People and Hungry Little Minds websites) New video link to be launched in October Letter sent to parents of children starting school updated to promote benefits of attending pre-school 30 practitioners from schools and PVI to be trained to support children at risk of delay with early language skills Early Talk Boost intervention project (when COVID alert level is reduced) ELKLAN language accreditation support being used on line supporting 10 providers in Hinckley and Bosworth Early years Professional Development - champions to support Charnwood providers Training to be reconvened online in November SharePoint to support community of practice and good practice Further training and accreditation delivered (when COVID alert level is reduced)	
	1.2.7	To develop practical support for parents around school readiness key messages	Rebecca Woollock (LCC) Sue Wilson (LCC)	Children and Family Wellbeing Service and Initial Mentor Practitioner (IMP) settings in Oadby to pilot "2 to School" programme Develop Mobile Movers top tips As parents are not currently accessing settings, web-based materials to be produced in first year. Following year provider materials to be developed to support virtual meetings hosted by CFWS	
	1.2.8	To review local early years system for speech, language and communication support	Health lead TBC	Partners to self-evaluate strengths of current delivery to support improved outcomes for children and families and identify areas for development such as training and future commissioning across the partnership	
	1.2.9	To deliver a campaign to promote the importance of early education and access to early years provision	Sue Wilson (LCC)	Comms Campaign to promote the benefits of early years provision for all children but especially those who are more vulnerable: -Facebook, twitter campaign -Launch school readiness video for parents of 3 and 4 year olds (school readiness webpage and within letter sent to all children due to start school) -Health to promote benefits of universal entitlement with younger children TBC Develop a regional approach with East Midlands early years leads to influence DfE with developing a national campaign to highlight benefits of early education	
	1.2.10	Understand impact of Covid 19 on Early Years into Foundation Stage	all	actions TBC	
	<b>Monitoring log - Priority 1 actions now moved into business as usual</b>				
	Action ref	Activity moved into BAU		Strategic Lead	Progress
	1.1	All providers have named Area SENCO - minimum of 4 visits per year		Sue Wilson (LCC)	
		Cohort receiving specialist teacher support receiving intensive support then moved to monitoring		Sue Wilson (LCC)	
1.2	1001 critical days campaign to promote key messages to parents/carers		Rebecca Woollock		
	1001 days key messages included across CFWS programmes and midwifery/health clinics		Rebecca Woollock		
	School Readiness Toolkit and resources for providers and schools		Sue Wilson (LCC)		
	FSM portal		Sue Wilson (LCC)		

Priority 2: Safe and free from harm				
Priority Lead: Detective Superintendent Matt Ditcher, Public Protection Lead, Leicestershire Police				
Action plan 2020-21 (updated Oct 2020)	Action ref no	What do we need to do?	Strategic Leads	SMART actions
2.1 To develop and embed an integrated model of services to prevent harm to children and young people	2.1.1	Identify, implement and align operational responses to Child Criminal Exploitation (CCE) across LLR -which will include the analysis, collection, sharing of intelligence	Child Vulnerability Ops Group	Partnership delivery plan is in place. Plan has 89 actions set to the 5P's – pursue, prevent, prepare, protect and partnership and is being monitored by the Vulnerability Ops group.
2.2 To make children safe by raising awareness of universal safety messages	2.2.1	Develop a comms strategy, training plan and resources to support professionals in the delivery of safety messages (real and virtual world).	Child Vulnerability Ops Group	Deliver actions as per CCE comms and training plan
Monitoring log - Priority 2 actions now moved into business as usual				
Action ref.	Activity moved into BAU		Strategic lead	Progress

Priority 3: Support Families to be Self Sufficient and Resilient (draft Early Help Partnership workplan)				
Priority Lead: Julia Smith, Chief Officer, Communities and Wellbeing, Harborough District Council				
Action plan 2020-21	Action ref no	What do we need to do?	Strategic Leads	SMART actions
3.1 To review Ealy Help Partnership governance and leadership	3.1.1	To agree the governance structure for the partnership with clear lines of reporting and accountability.	Early Help Partnership	To hold partnership workshops to discuss and agree the way forward (July and Nov 20)
		To develop a set of outcomes to be delivered by the Partnership Group on behalf of the Children and Families Partnership Board		
		To develop a workplan for the Partnership Group		
		To identify mechanisms for listening and responding to the voice of children and families		
3.2 To develop early help data sets	3.2.1	To identify data sets from across the partnership which could: i. Support work with individual families ii. Support work to identify families likely to need support – proactive use of data iii. Identify trends – both in terms of Covid-19 and more generally, and this will incorporate both a local and county-wide perspective iv. Contribute to needs assessment and resource allocation v. Support the evaluation of early help / performance data across the partnership	TBC	TBC
	3.2.2	Consider the development of a partnership data set / dashboard to be produced and considered on a regular (to be defined) basis by the partnership and the Board. The regular production of such a data set/dashboard would enable the partnership to undertake the activities identified in 3.2.1	TBC	TBC
3.3 To develop shared systems and process for early help	3.3.1	Consider a range of options for developing shared systems and processes, scoping out the possibilities and developing an options appraisal. This may include: i. Considering a shared early help assessment which could be used by all partners ii. Identifying a system which all partners could access to input the assessment iii. Identifying an appropriate support mechanism to enable partners to participate and engage without placing too much burden on front line staff, particularly supporting the VCS iv. Providing a mechanism for families to tell their story and be clear on what their plan is and who is working with them v. Consideration of the use of multi-agency meetings or forum to discuss children/young people/families who are of concern vi. Identifying possibility/potential to work collaboratively across LLR	TBC	TBC
	3.3.2	Present the options appraisal to the CFP/EHP Board to identify preferred approaches and then develop business case/ plans accordingly	TBC	TBC
3.4 To develop the early help workforce	3.4.1	Consider the core competencies of an early help workforce drawing on learning from other local authority areas to make best use of time and resources.	TBC	TBC
	3.4.2	Develop a partnership understanding of the underpinning culture needed to create an operational early help partnership to enable co-operative working and best outcomes for families	TBC	TBC
	3.4.3	Identify a mechanism for sharing training and learning across the early help partnership	TBC	TBC
	3.4.4	Build on learning from Covid to ensure the best of our innovations go forward with us	TBC	TBC
3.5 To engage communities in early help	3.5.1	Identify effective means of engaging the voluntary and community sector in the partnership and ensuring they are enabled to participate and able to influence developments	TBC	TBC
	3.5.2	Consider how we create resilience in communities and support the capacity of communities to 'help themselves', learning where possible from other local authority areas to identify tried and tested approaches.	TBC	TBC
	3.5.3	Harness existing community engagement and develop localised plans to build early help capacity in local communities – the Partnership needs to be in touch with communities.	TBC	TBC
	3.5.4	Act as an information sharing and learning hub to bring together examples of what works, pilot projects, etc from around the county	TBC	TBC
Monitoring log - Priority 5 actions now moved into business as usual				
Action ref	Activity moved in BAU	Strategic Leads	Progress	

Priority 4: Ensure vulnerable families receive personalised, integrated care and support				
Priority Lead: Sharon Cooke, Assistant Director for Targeted Early Help and Children's Social Care				
Action plan 2020-21 (updated Oct 2020)	action ref no	What do we need to do?	Strategic Leads	SMART actions
4.1 To provide integrated, outcome-based, high quality, cost effective provision	4.1.1b	Review the current Complex Care Panel pathway/ protocol and develop an approach that considers complex needs and solution focused responses	Tom Common - LCC	Review of joint funding arrangements Complex Care pathway requires further review to ensure appropriate information sharing and representation from Local Authority Review of EHCPs to identify where CYP may be eligible for joint funding from LCC and Health
	4.1.3	Develop a wraparound therapeutic services model to support step-downs from residential care	Sharon Cooke - LCC	Embed new ART Service and monitor impact on children being able to return home
4.2 To develop a post 16 multi-agency delivery model	4.2.1a	Develop a multi-agency protocol for 16- and 17-year olds at risk of homelessness	Kay Fletcher – LCC	The current Joint Housing and Social Care protocol for 17/17 homelessness will be updated and signed off by end of December 2020.
	4.2.1b	Development of the care leaver offer	Kelda Clare -LCC	Relaunch of care leaver apprenticeship schemes and mentoring/work experience offers created through LLEP
				Relaunch of parent-child support group for care leavers, considering contribution that CFWS can make
				Implementation of 3-4 wellbeing support groups for care leavers, considering contribution that CFWS could make
4.2.2	Review integrated pathways to adulthood for children with SEN and disabilities	Tom Common/Peter Davis – LCC	UASC – review of support services to improve community integration, feeling part of LCC, voice e.g. SYPAC, CIC Council, being part of interviews. Agree protocol for extension of CAMHS offer to care leavers until they are 25 Further work needed to embed 'Whole Life Disability' approach, with clearly mapped pathways (from age of 14yrs and earlier)	
Monitoring log - Priority 4 actions now moved into business as usual				
Action ref	Activity moved into BAU		Strategic lead	Progress
4.1	CETR/ROAR processes		Tom Common - LCC	
	Review of SEIPS agreement Inclusion Forums Inclusion Pathway		Alison Bradley - LCC	
4.2	Dynamic purchasing system for the procurement of accommodation to flexibly meet the needs of 16/7 year olds		Ian Mellor - LCC	

Priority 5: Ensure good physical and mental health				
Priority Leads: Kelly-Marie Evans, Consultant, Public Health/Mel Thwaites, Assistant Director, Leicester City CCG				
Action plan 2020-21 (updated Oct 2020)	Action ref no	What do we need to do?	Strategic Leads	SMART actions
5.2 Develop a partnership approach to emotional and mental wellbeing	5.2.1	Develop a shared understanding of the Adverse Childhood Experiences (ACE) evidence base	TBC	Partnership have signed up to using the Trauma Aware System Change (TASC) model which identifies 6 workstreams: community engagement and empowerment, workforce development, commissioning, prevention, prevention, increased access to intervention and governance: -EFP Board to act as governance. -WRN leading on workforce development and are in process of developing an ACES workforce development framework. -Need to identify leads and develop action plans for remaining workstreams.
Monitoring log - Priority 5 actions now moved into business as usual				
Action ref	Activity moved in BAU	Strategic Leads	Progress	
5.1 To develop a whole system approach to obesity based on "Making obesity everyone's business"	Maternal Obesity embedded into Better Births, LLR Healthy Pregnancy & Babies Strategy and action plans	Maternity Services Liaison Committee		
	Development of face to face & online MECC PLUS training module as part of the Unified Prevention Boards MECC	Maternity Services Liaison Committee		
	Schools Active Travel Action Plan/ Choose How You Move	LeicesterShire and Rutland Sport/LCC Active Travel Team		
	Active Families Project funded by Sport England	Active Families Steering Group		

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